



From the  
Dean of Academic Services  
and the  
Dean of Technical/Occupational Services

August 3, 1992

Vol. 2, No. 17

MORE FROM THE SPRING QUARTER  
ENROLLMENT REPORT

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The preliminary enrollment report for the entire Alabama College System for the 1991-1992 Spring Quarter has been released. During that term, Shelton State ranked fourth--behind Calhoun, Jeff State and Gadsden State--in both headcount and credit hour production.

We almost made to third in credit hour production. Three hundred and seventy-one (371) more credit hours would have put Shelton in front of Gadsden State in that category.

FROM STAFF STUFF

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The staff of the Faculty Newsletter (FN) labors assiduously not to be scooped by Staff Stuff, but it does happen, much to FN's chagrin. When it does happen with information that genuinely is newsworthy, however, FN will grit its teeth and repeat the "stuff" anyhow, all in the interest of good communication.



The following articles, or some facsimile thereof, appeared first in Staff Stuff. D--n!

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MCCURLEY RESIGNS

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**Martha McCurley**, Shelton State Coordinator for Matriculation and Retention, has resigned from her position. Her resignation is effective August 31, 1992. Martha plans to enroll in graduate school at Indiana University in the fall. We understand that Martha will

pursue an advanced degree in public administration with a concentration in administration of non-profit organizations.

Martha has been on a professional leave of absence during 1991-1992.

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NEW EMPLOYEE

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Sharon Wilson has been employed by Shelton State to work in the Business Office. She will be the Receiving/Mail Clerk. Sharon began her duties on June 29th.

NEW DIRECTOR  
FOR SUCCESS CENTER

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**Denise Saxon** has been hired as the Director of the Shelton State Success Center. She succeeds Mary Evelyn Buchmann in that position. Denise began her duties on August 1, 1992.

Denise brings good experience to the job. She has taught English part-time here at Shelton State for some time and also has been one of the premier tutors in the Success Center itself.

Denise earned her MA degree in English from the University of Alabama in August 1989.

NEH 1993 SUMMER STIPENDS

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Dean Howington has received information regarding the 1993 Summer Stipends program of the National Endowment for the Humanities. Faculty members interested in being nominated or applying for one of these grants



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NEH Stipends (continued)

should take a look at this material. It is on reserve in the library on the Skyland Campus.

The deadline for nominations and applications is October 1, 1992.

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**EXPECTED EDUCATIONAL RESULTS  
BEING DEFINED FOR  
ACADEMIC SERVICES DIVISION**

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The Criteria for Accreditation of the Commission on Colleges of the Southern Association of Colleges and Schools contains the following requirement:

**The institution must define  
its expected educational  
results and describe how the  
achievement of these results  
will be ascertained.**

This statement is basic and central to accreditation and to institutional effectiveness.

Recently, the Dean of Academic Services completed a draft statement of the expected educational results of the Academic Services Division as a unit.

A number of things guided the preparation of this document. First, the official statement of the college's purpose as contained in the current college catalog was taken as the point of departure. Second, an attempt was made to put the expected educational results in a form which could be measured and assessed. This was done because one of the reasons for undertaking this exercise was to provide some baseline upon which to establish the institutional research agenda for the Academic Services Division. Such institutional research as will be done should be aimed primarily at assisting the institution achieve

its expected educational results. Thus, those results had to be stated in terms which would be researched and measured.

On Friday, July 31st, the draft statement of expected educational results was reviewed in a meeting of the Division Chairs of the Academic Services Division. Considerable revision was made as a result of this review, and the statement was adopted as revised.

The next step is for this statement to be reviewed by the entire faculty of the Academic Services Division. The statement is lengthy; so copies for each member of the faculty will not be made at this point. The entire, document, however, will be placed on reserve in the library on the Skyland Campus, and each member of the faculty is strongly encouraged to review this document in some detail.

After this review, faculty who have suggestions and recommendations for changes should contact Dean Howington. It probably would be better for the suggestions and recommendations to be in writing, but that is not a requirement.

This is a vitally important exercise. When we have adopted these expected educational results, they will drive a great deal of what we do and will become central to how we assess the institutional effectiveness of the Academic Services Division.

Please, therefore, take the time from your busy schedules to look at this material. At some time in the future, we will hold a meeting of the Academic Services faculty and to formally adopt on this document as the official statement of our expected educational results.